YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	Rajkiya Kanya Mahavidyalaya Longwood, Shimla
• Name of the Head of the institution	DR ANURITA SAXENA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01772807959
• Mobile No:	8586082080
• Registered e-mail	anurita2003@gmail.com
• Alternate e-mail	shimlarkmv@gmail.com
• Address	Principal, RKMV Shimla-171001
• City/Town	Shimla
• State/UT	Himachal Pradesh
• Pin Code	171001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Himachal Pradesh University, Shimla-5**
• Name of the IQAC Coordinator	**DR MADAN LAL MANKOTIA**
• Phone No.	**1772807959**
• Alternate phone No.	
• Mobile	**7018703301**
• IQAC e-mail address	**rkmviqac@gmail.com**
• Alternate e-mail address	**mankotia07@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://rkmvshimla.edu.in/iqac/aqars/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://rkmvshimla.edu.in/pdf/ActivityCalender22.jpg

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.66**	**2023**	**23/03/2023**	**22/03/2028**
Cycle 1	**B++**	**80.55**	**2003**	**16/09/2003**	**15/09/2008**

6.Date of Establishment of IQAC	**15/07/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Higher Education	RUSA	Central Government	2022-23	61,618
Nil	Student Welfare	PTA	2022-23	5,35,769
Department of Higher Education	Amalgamated Fund	State Government	2022-23	57,00,201

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	5
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

A detailed criterion-wise analysis of NAAC score was conducted and future strategy for a better grade was discussed. Training program and workshop on NAAC accreditation, Teaching Methodology and Use of ICT tools in teaching.

Signed MOUs with JP University, Waknaghat, Solan and Himalayan Forest Research Institute.

Conducted 'Chattra Samvad' with students to introduce NEP and conducted meeting with the staff members to think of the ways for smooth implementation of NEP as and when introduced.

College level student satisfaction survey was conducted and the recommendations were forwarded to the college advisory for further necessary action.

Streamlined the record maintenance of the activities, achievements etc. of the staff members in accordance with the NAAC requirement

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1 Reaccreditation of the college after 20 years	IIQA and SSR were timely submitted and all the clarifications that were sought were timely answered and the required information was furnished. The NAAC Peer Team Visited the college on 16th and 17th March 2023. And the college was accredited as B+
2. To Increase the boarding facilities for the girls coming from different regions of the state and country as parents feel safer if the accommodation is provided or mediated through the college	Talks were held with different accommodations available in the vicinity of the college but the same could not be arranged because of their unavailability due to the ongoing session and therefore total occupancy. However, commitment was made by these accommodation owners that from the next session they will provide the same to our students at nominal rates.
3. To upgrade and improve existing facilities and Infrastructure	Existing computer labs were upgraded by purchasing new computers with high configuration and old, non-functional computers were written off, counters were constructed in the canteen kitchen to make it more convenient and hygienic, Class-

	room benches, wash rooms in Science block were repaired and the block was white-washed and electrical fitting were changed, green house was renovated and new medicinal and rare plants were added to the previous collection, new sanitary napkins incinerators were installed and the old ones were repaired. The conference hall was renovated and upgraded with the latest multi-media facility. The entire campus was made Wi-Fi enabled with a band width speed of 100 mbps.
4. To ensure safety and security of girl students	CCTV Cameras, security guard, well-lit campus/hostel at night also. Ramps for the divyang students were repaired and railings for the blind students were also raised. Proposal for installing new and high resolution cameras in the class rooms, labs, office, auditorium, library and other strategic points was put forth by the college IQAC.
5. Emphasis on new tie-ups and MOUs for institutional progression and exposure.	MOUs were signed with J.P. University Waknaghat -Solan and Himalayan Forest Research Institute (HFRI) Shimla. Students of Botany, Zoology, Physics, History, Micobiology, Biotechnology etc were taken to different institutes for exposure visits.

13. Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	29/02/2024

15.Multidisciplinary / interdisciplinary

The very framework of our curriculum gives students the liberty to be multidisciplinary as they can choose from an array of courses offered. Every year a student has to clear atleast 6 different papers, giving her a scope to be multidisciplinary. Some of the courses offered are interdisciplinary in nature and the interdisciplinarity of the subject is duly addressed by the teachers also. Students are also encouraged to adopt interdisciplinary approach in academics.

The institution offers a number of generic courses to its students. In addition to the generic courses, there are also many Compulsory Courses to choose from. Both these courses offer a lot of flexibility and choice, thus contributing towards making it a holistic multidisciplinary and interdisciplinary institution.

Apart from Engineering, the institution has all the other three aspects of Science - Technology and Mathematics of STEM. Humanities and Sciences remain integrated through many optional courses that are chosen, by choice, across disciplines. Environmental Studies (EVS) is taught to all the classes.

As far as community engagement is concerned, National Service Scheme (NSS) projects are carried out in nearby communities. The students rendering service through NSS projects are entitled to two percent marks which are added to their overall score to help them in admissions to Post Graduate courses. Since the institution is affiliated to Himachal Pradesh University, therefore, it does not enjoy any autonomy in terms of determination of curriculum. Since the institution offers only undergraduate courses, therefore research is not carried out as part of curriculum. However, members of the faculty, acoording to their interests and aptitude, carry out various research projects as per the guidelines of the UGC. Such promotion of a multidisciplinary and interdisciplinary approach is carried out as per the instructions from the Himachal Pradesh University.

16. Academic bank of credits (ABC):

Since the institution is not autonomous, Academic Bank of Credit (ABC) falls outside the purview of its power. ABC will be implemented as and when the state government implements it.

17. Skill development:

Since the institution is affiliated to the Himachal Pradesh University, therefore, it has no autonomy over its curriculum. However, the college puts in effort to strengthen its education and training in order to make the students employable according to the demands of the industry.

Vocational Programs being offered by the college are B. Voc. in Retail Management, Self Financed courses like 1. BCA 2. PGDCA 3. BSc in Biotechnology 4. BSc in Micro Biology and

Add On courses in Banking, Finance and InsuranceSkill Enhancement Courses ((SEC) are a part of almost every discipline in the college.

Some departments and their skill based courses are : Department of Geography is offering three skill based courses in1. Remote Sensing 2. Geographic Information System (GIS) 3. Field Survey Technique Department of Botany 1. Biofertilizer Technology 2. Gardening and Floriculture 3. Mushroom Cultivation Technology 4. Medicinal Botany and Ethnobotany Department of Painting: Two courses 1. Head Study 2. Nature Study Dozens of these courses aim at sharpening the skills of students in their field of study.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Classroom lectures are delivered in bilingual mode, keeping in mind the requirements and the linguistic abilities of the students. Most of the courses (barring the Sciences) are being taught both in Hindi and English. Their texts, classroom teaching and examinations are conducted in both the languages.

1. Sanskrit is offered as Major subject. Also, Sanskrit is offered as a compulsory course to all students of Arts and Commerce. Apart from studying the theory, great emphasis is laid on connecting the students to our scripture and teaching it as a language that is functional and useful in the present day through assignments, viva and communication lessons.

2. The institution boasts of a tribal hostel for girls. The students

participate in various cultural programs, awareness drives and other campaigns regarding values and ethos of the tribal societies but also the current issues of the society.

3. The institution has stellar Departments of Painting, Music and Dance which connect our students to their rich past and give them a chance to learn and imbibe their rich cultural heritage.

4. Department of Nutrition and Health Education teaches girls culinary skills, keeping in mind the rich research and experience that has gone into our traditional foods and cuisines, which actually defines our culture.

5. The college is also the Centre of Evening Studies of Bhatkhande Sangeet Vidyapeeth of Lucknow University for Music (Vocal and Instrumental), and Dance. All these contribute enormously towards promotion of Indian culture and arts not just among the students but also the youngsters and the elderly.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has always emphasized on education and training that is result oriented and based on outcome in terms of not just results and performance but also the choice of careers. The outcome of the efforts of the members of the staff and the students of the institution is reflected not just in terms of academic results but also in the admissions at postgraduate level and qualifying other competitive exams. The Career Counseling Cell of the college ensures that the approach of teaching and training in the institution is outcome based. Programs are especially organised to motivate girls to achieve their goals and make the course and program outcome meaningful. OSA members, a proof of course outcome and program outcome, are also invited for motivating students with their achievements as students can easily identify with their seniors who have recently carved a niche for themselves.

20.Distance education/online education:

The institution does not have the power to initiate Distance Learning as it is not autonomous body

Extended Profile

1.Programme

1.1   **35**

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **3583**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **916**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **988**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **84**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **70**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**35**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**3583**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**916**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**988**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**84**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	70

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	35
4.2 Total expenditure excluding salary during the year (INR in lakhs)	6297588
4.3 Total number of computers on campus for academic purposes	200

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

RKMV, affiliated to Himachal Pradesh University, meticulously adheres to university's curriculum and ensures effective delivery of the same. Aligning with the academic calendar of the university, the institution frames its detailed calendar of tentative activities, term exams, vacations etc. Academic activities are planned well in advance, with each department crafting its activity calendar, distributing courses among faculty and planning continuous comprehensive assessment. Students are not only given flexibility in course selection but are also encouraged to participate in different activities, hobbies resulting in their holistic growth. Faculty actively participates in curriculum development, review and evaluation through membership in University's Boards of Study. Timetable is planned and implemented for effective learning. Diverse pedagogical techniques like presentations, quizzes, debates and group discussions enable continuous student assessment. Students apart from class room teaching also learn from varied experiences provided by the

college, lectures and discussions organized by different cells and clubs, interaction with different resource persons, field visits/ tours organized to give them a different world view, connecting them to society through different activities etc. Finally the institution evaluates curriculum effectiveness by soliciting student feedback on teaching-learning processes at the end of each session and necessary steps for further improvement are taken.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drive.google.com/file/d/159kcvbGgPT9Zq_tqrlrdKUFNXP6wDOyp/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an institute affiliated to Himachal Pradesh University, RKMV strictly follows academic calendar issued by HP University for teaching, examinations, vacations and other academic, sports and cultural activities. At the beginning of academic session, all HODs in consultation with faculty members distribute and plan the workload of their respective departments and also prepare academic calendar of diverse activities to be organized during the session. For the internal evaluation process the institution follows Continuous Comprehensive Assessment (CCA) designed by the University. The learning outcomes of students are continuously assessed through Mid-Term Tests, Class Tests, Assignments, Projects and Presentations. CCA ensures that the problem of the students lagging behind is addressed through counseling, remedial classes and other means. The students are informed of the process and parameters of Continuous Internal Evaluation at the beginning of the academic session through Induction- cum- Orientation Programme and class room counseling sessions. The students are awarded internal assessment on the basis of attendance (5 marks), Assignments/Projects/Presentations/seminars (10 marks), Mid-Term Test (10 marks) and Class Test (5 marks). The Internal Assessment records are shared with students and grievances if any, are addressed before uploading them on the university portal.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://drive.google.com/file/d/1X5BuC6ojnkrTn16tAppolXcoLSz7DRDb/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

36

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

180

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

180

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum provided by HP University and followed by our Institution integrates cross-cutting issues relevant to gender, human values, environment and sustainability leading to a strong value- based, holistic development of students. Apart from "Environment Science" which is mandatory for students of all streams, various courses related to environment and sustainability are an integral part of the syllabi of many disciplines. Courses in "Renewable Energy and Energy Harvesting"; "Environmental Economics" "Environmental Geography" and "Sustainable Development" "Environmental Issues in India" "Applied Bio-Ethics" , "Human Rights", "Gender" and "Environment", "Sociology of Environment" are offered by the departments of Physics, Economics, Geography,

History, Philosophy, Political Science and Sociology respectively. Eco Club and Energy Club are actively contributing in awareness rising and encouraging students to participate in activities related to environment and sustainability. The gender issues like "Women in Indian History ,"Human Rights, Gender and Environment", "Gender and Sexuality"," Applied Bio-Ethics" are also dealt with in the curriculum followed by the various departments. Professional Ethics and human values are inculcated through various extension and outreach programs and activities conducted throughout the year. NSS, NCC, Rover and Rangers, Clubs and Societies are actively participating in activities related to community services and social welfares.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

998

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rkmvshimla.edu.in/iqac/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3637

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

916

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution regularly assesses the learning levels of the students and organizes special Programs for advanced and slow learners. The learning levels of the students are assessed throughout the session on the basis of their academic performance through subject related questions (to check comprehension and retention of the topic), quizzes, presentations, assignments, projects, class tests and mid-term examinations. Utmost efforts are made by the teachers to make the learning process simple, engaging and comprehensible. To cater to the special needs of the slow learners and to facilitate them in the process of learning, various methods are designed and adopted by the institution e.g. remedial classes, mentor-mentee approach. Students for Remedial classes are identified through class tests, house examinations and their progress is continually monitored and necessary action is taken. Parents of students are kept informed about the performance of their ward/s, if required. Advanced learners are encouraged to participate more in conferences, seminars and other academic activities and their access to the teachers is encouraged. They are made to participate in inter-college activities so that they can have an exposure for their holistic development. Role playing especially of a teacher is encouraged in advanced learners to boost their confidence.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3583	84

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used to enhance the learning experiences of the students.

To improve academic performance participative learning is encouraged through group discussions, class seminars and power point presentations resulting in intrinsic motivation to learn. Student centric teaching learning participative methods like conferences, seminars, webinars, workshops, debates and discussions are also adopted.

Experiential learning is encouraged through practical classes which teach laboratory skills and help in developing expertise based on theory component of the concerned subjects. Students also learn from field trips/tours organized from time to time. Resource persons are also invited to share and teach from their experiences resulting into broadening of the vision of the students.

Problem solving is encouraged through case studies which results into identification and analysis of real life situations; project based learning which fosters team work, creativity, problem solving skills; role playing encouraging student to solve complex problems in controlled environment. Students are also given freedom to organize and conduct functions, other activities which will help them in developing their problem solving capabilities and encourage them for participative learning which will ultimately lead to experiential learning.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching learning experience through ICT tools enables an enriching and effective learning experience for the students. Apart from imparting a wide range of information on concerned topics, there is an easy understanding and greater retention of the topic because of pictorial representations and other tools.

The Wi-Fi enabled campus allows easy digital teaching and learning for the teachers and students. To facilitate the access of ICT the college has 13 smart classrooms, IT Lab, BCA Lab, E-commerce Lab and Language Labs for Hindi, English and Sanskrit language teaching. The video-conference room enables easy dissemination of information as well. In total the college has 199 computer systems and 3 portable K-YANs.

The college library has a vast number of e-books, e-journals to facilitate e-learning of the students and faculty. The library is automated with SOUL 2.0. Six computer systems, one LED and one server aid the students and staff. The library has N-List (INFLIBNET) offering students and teachers access for research and pleasure reading. To facilitate visually impaired students with operating system the library has downloaded the screen reader NVDA (Non Visual Desktop Access).

Google Class Room, Google Meet, WEBEX, ZOOM are used extensively for lectures, presentations, group discussions etc.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://rkmvshimla.edu.in/facilities/library/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

68

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

65

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

335

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

2.5.1 Mechanism of internal assessment

RKMV being a constituent college of Himachal Pradesh University's is bound by rules regarding Internal Assessment. The college follows Continuous Comprehensive Assessment (CCA) of 30% marks as designed by the university. This method of assessment allows a complete and overall assessment of the students throughout the year. This mechanism allows a fair, objective and transparent assessment of all the students.

The breakup of Internal Assessment according to HPU norms is as follows

- 10% is based on the students' performance in the Mid-term Examination conducted by the House Examination Committee of the college.
- 5% is based on the Students' performance in the class tests.
- 10% for Assignments, Projects, Presentations and Seminars.
- 5% for Attendance (Attendance% Slab is followed as per the norms of HPU).

To ensure transparency, and to maintain objectivity and remove any bias on the part of the teacher and the institution, the students at the beginning of the session are briefed about Internal Assessment and Evaluation Mechanism adopted. After completion of the house examination, evaluated answer scripts are also shown to the students. The final Internal Assessment is uploaded by the teachers on the university website in accordance with the guidelines of HPU.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination of the students is based on class tests, seminars, group discussions and mid-term test. Any grievance, if arises, is addressed by the academic redressal cell. The mechanism adopted for redressal is effective, robust and time bound and makes every effort to provide immediate relief to the students. The function of the cell is to look into the complaints lodged by the student, judge its nature and provide immediate relief (maximum 7 days). The cell offers guidance to the students on how to approach issues related to internal examination and how to get them resolved.

Apart from Internal Examination the students are also aided in dealing with issues realted to external examinations. They are provided with a link on the website for downloading the examination form, re-evaluation form. The college has also constituted a Students' Complaint and Redressal Committee which looks into academic and non- academic problems of the students. It consists of the Principal (Chairperson) and eight senior faculty members of the college from all the academic streams. Regular meetings of this committee are convened to discuss and deliberate upon the problems of the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes are stated and displayed on the college website and prospectus. Being the constituent college of HPU, the Programme Outcomes and Course Outcomes for all courses are designed by the University itself, which includes the course structure, desirable

learning outcomes and assessment and evaluation methodology. Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the college website and prospectus. Being the constituent college of HPU, the Programme Outcomes and Course Outcomes for all courses are designed by the University itself, which includes the course structure, desirable learning outcomes and assessment and evaluation methodology.

Students are made aware about PO and CO in the induction cum orientation session (Principal's Address) organized at the beginning of academic session and by the teachers in their respective class rooms. The syllabus of each programme provides clear information about core issues, generic elective courses, fundamental courses, discipline -specific courses and also the learning outcomes of different programmes. The syllabus also provides information about the scheme of instruction and evaluation.

The teachers inform the students about the course outcome before the commencement of the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://rkmvshimla.edu.in/programme-outcome/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of Program outcome and Course outcome is done throughout the academic year, in both curricular and co-curricular activities. Various tools and methods are used to assess the attainment of Course outcome and Program outcome 1) In session evaluation and 2) Annual evaluation

1) In session evaluation: This includes continuous internal evaluation through class tests, assignments, seminars, laboratory assignments, practical, presentations, projects, house examinations etc. These methods provide a sampling of what the student has learnt and where the focus needs to be put on to achieve these outcomes.

Feedback is sought from various stakeholders. The suggestions received from these are noted so that they can be integrated into the curriculum for an effective PO and CO.

2) Annual evaluation: The annual examinations conducted by the H.P. University further gives a proof of our success in program and course outcome.

Evidences of attainment of Pos and Cos: Students of the college have won several medals and trophies at various inter-college Youth Festivals organized by HPU and also inter-university competitions. Girls of our college have secured good positions and some of our students are also running their own businesses or academies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://rkmvshimla.edu.in/programme-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1084

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://rkmvshimla.edu.in/iqac/reports/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/document/d/19wf9dWNBGCYpfAVI5VYD1Df8pdOJD3

2n/edit?usp=sharing&ouid=111325792157324137498&rtpof=true&sd=true

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

RKMVIANS have made a mark of themselves in society through various

sensitization and community outreach programs like ROTI BANK under care and share. The other societal services undertaken are Blood Donation Camps. With the motto of spreading warmth and affection in the people lives RKMV has started CLOTH BANK from where the students collect old clothes and distribute in slums or to the labors. Constant voluntary exercises by students to keep neatness in and around the campus, make mindfulness about the role of clean condition in human wellbeing and contribute to the National "SWACHH BHARAT ABHIYAN".

RKMV organizes various Health Awareness Campaign, Sensitization Camps through qualified and skilled person at different levels by mobilizing community resources in order to achieve an optimum level of health.

Road Safety Club through Inter College Quiz, Slogan writing, Skit and Rallies encourages students to become proactive contributors to a safer road environment.

RKMV focuses on the holistic development of girls because they are going to be future mother and future nation builders. For this various sensitization programs like Poshan Pakhwara,lecture on Beti bachao Beti Padhao, Self Defence training, mock drills on disaster management, awareness about Women Safety helpline 'Gudiya','Shakti Button' Mobile app. are organized

File Description	Documents
Paste link for additional information	https://rkmvshimla.edu.in/about/extractivities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3215

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

RKMV has made Congenial Campus environment it's priority by outfitting its classrooms with modern technology, providing Wi-Fi enabled campus (bandwidth ranging from 50 to 150Mbps), offering various IT facilities to promote creativity, foster collaborative learning, and improve teaching-learning outcomes. Smart classrooms, projectors, K-Yans, LCDs, and multimedia resources benefit both students and staff. There are 70 computers in the

Science block, 30 in Arts block, and 84 in the BCA and IT laboratories. The Library is equipped with computer systems and internet connectivity. The college can boast of a modern Language lab for the students of English, Hindi, and Sanskrit. Through its two immaculate hostels, the college provides residential facilities to the girls. Bank, Dispensary, juice bar Stationery cum bookshop, bank, and Canteen facilities are available for the staff and students. A multipurpose shop with photocopying, photo studio and internet café is also available on campus for the convenience of students. A spacious and comfortable common area is provided where girls can unwind, study, and have informal discussions in their free time. Greenhouse has been developed in the college to engage the students actively in nature oriented activities. Parking Facility is provided by the college for students and staff members.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rkmvshimla.edu.in/about/infrastructu re/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

RKMV offers a conducive environment for cultural and sports events. With girls applying from all over the state, our college is a shining example of cooperation between diverse cultures and communities. Here, they get the opportunity to socialize with one another, which helps them understand and value each other's differences. A dedicated dance and music department and evening college (hobby classes) are effectively functioning. The college has a fine arts studio and occasionally hosts student paintings and other art form exhibitions to foster the creative skills of its students. The institution has a state-of-the-art facilities, fully furnished gymnasium, and yoga center. Majority of modern facilities needed for both indoor and outdoor games are also provided to the students by the Physical Education department. The college is not only producing talent for the state but also the country as our sportspersons have made a name for themselves at the national level. Sports activities that cannot take place on the college campus are arranged at the nearby Police Ground or Youth Complex. Regular yoga sessions are held in both hostels. The college has an open stage for different types of activities held

`in the college from time to time.`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://rkmvshimla.edu.in/about/infrastructu re/](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

`15`

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

`17`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://rkmvshimla.edu.in/facilities/ict/](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`34239196`

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource
4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Rajkiya Kanya Mahavidyalaya boasts of one of Shimla's oldest libraries, established in the 1940s, housing a collection of over 24,720 reference and textbooks. Recent acquisitions include 360 books, 8 journals, and 16 magazines. The collection includes 75 rare-print books, mostly from the pre-independence era, soft copies for 160 "Rare" books. Students enjoy daily access to 8 newspapers in Hindi and English, along with 18 subscribed magazines and journals to aid exam preparation. The library, partially automated since 2009, uses SOUL 2.0 (ILMS) software for resource management, employing Dewey decimal classification for book categorization. With around 1500 users under the N-LIST program, the library provides online access to 31,35,000+ ebooks and 9000+ ejournals. The study area, accommodating approximately 50 users at a time, sees a daily influx of 350 to 400 students. Library provides the facility of OPAC under SOUL 2.0 for catalog searches, ID/Library cards for enrolled students, and a smart LED offering Talking digital software for visually impaired students. The library provides internet connectivity during working hours with a bandwidth of 100Mbps. A new library block is under construction to meet the growing academic needs of the college's students and teachers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://rkmvshimla.edu.in/facilities/library /

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

128739

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

300

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The quality of the classroom environment significantly influences students' academic progress and enhances teaching-learning outcomes. RKMV prioritizes this by outfitting its classrooms with modern technology, providing Wi-Fi throughout the campus, and offering various IT facilities. Smart classrooms, projectors, K-

Yans, LCDs, and multimedia resources benefit both students and staff. The Science block has 70 computers, the Arts block has 30, and BCA and IT labs and Hostels have 84. Regular upgrades ensure the institution stays aligned with current and future trends, boasting a total of 184 computers across labs, browsing centers, offices, and department facilities. Wi-Fi bandwidth ranges from 50 to 150 Mbps at different nodes and efforts are constantly made to keep its speed maintained. The Library is computer-equipped with printing, photocopying, and internet connectivity.The new upcoming block has more smart classrooms, including digital boards and projectors. The institution consistently maintains and upgrades IT hardware systems, staying current with the latest technologies and software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rkmvshimla.edu.in/facilities/ict/

4.3.2 - Number of Computers

184

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)

`1506098`

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Ensuring cleanliness in classrooms is a top priority, and professional help is enlisted for the upkeep of smart classrooms. Garbage is segragated and disposal of the rest is facilitated by the presence of easily accessible dustbins. Hostel maintenance is overseen by wardens and the Hostel Committee. Computer and IT facilities receive professional maintenance, while laboratory equipment is procured with departmental approval. Laboratory Assistants supervise practical work and equipment maintenance. Regular AMC of equipments and other appliances is ensured. The Canteen Committee monitors and maintains the canteen, and various committees handle the upkeep of facilities like the Girls Common Room, washrooms, and library. The Sports Committee manages sports teams, utilizing funds for upgraded facilities. Regular rounds of the concerned committee incharges ensure that their are no weak or ignored areas in the college. Consumable items are regularly written of, and obsolete/non-consumable items are auctioned. The institution strictly adheres to State Government regulations. For proper utilisation of funds, all the items are purchased through GEM portal. All the codal formalities and the items purchased are being entered in the stock register on regular basis.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://himachal.nic.in/WriteReadData/financ e/regulations/2009hpfr-eng.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3282

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://rkmvshimla.edu.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2347

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2347

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

219

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

17

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

After the commencement of every academic year, the student central association (CSCA) is formed every year as per the rules and regulations notified by the Himachal Pradesh University. It comprises of President, Vice President, General Secretary, Joint Secretary and Class Representatives. The students for the CSCA are selected/nominated on the basis of their merit from all streams and all classes and due representation is also given to sports, cultural, NCC, NSS, Rangers and Rovers and other societies. Students are given opportunity to involve in administrative, co-curricular and extracurricular activities by including them as members of thecommittees. The following is the list of the committees having student representation and engagement:

1. Subject societies

2. Sports committee

3. Cultural committee

4. Internal Quality Assurance Cell

5. Anti-ragging committee

6. Anti-sexual harassment committee

7. Grievance Redressal committee

File Description	Documents
Paste link for additional information	https://rkmvshimla.edu.in/studentscorner/csca/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Old RKMVian Association is a registered body which came into existence in the year 2007. On17th October 2007, the first Alumni function was held to celebrate the inception of the Alumnae Association. This day is celebrated as the Founders' Day.Old RKMVian Association is a well structured body and is composed of the Patron, the elected members and the executive body of the nominated members. The President, the Vice- President, the General Secretary, the Joint Secretary, the Treasurer, the Press Secretary form the elected body and at present Dr. Ruchi Ramesh, the then Principal wasthe Patron, Dr Meera Singh is the President, Dr. Anupama Garg is the Vice- President, Major Dr. Luxmi is The General Secretary, Harsha Thakur is the Joint Secretary and Dr. Laxmi Sandhu is the Press Secretary . Mrs Neha Sharma, Mrs Anjali Sharma , Mrs Shashi Behl and Dr. Saroj Bhardwaj are the members of the Executive body. Students who have graduatedfrom the college can takeLife Membership or the annual membership which can be renewed every year. For the Life Members one time membership fee is Rs. 1500 and Yearly Membership fee is Rs 200. The Association has 40 life members till date.

File Description	Documents
Paste link for additional information	https://rkmvshimla.edu.in/facilities/osa/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year	**A. ? 5Lakhs**

(INR in Lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution vision and mission emphasize high-quality education and intellectual growth, aiming to make students valuable contribution to society. The vision is to educategirls, provideemployment opportunities, teachskills, and makthem aware of their right and duties, social responsible etc. The mission focuses on the holistic development of girls motivating and molding them into world citizens who would illumine the lives that they would touch. We uphold values like discipline, tolerance and personal integrity, fostering intercultural understanding both in and out of the classroom.

Governance at the institution reflects our vision and mission, primarily through decentralization and participation. Each academic year, college forms various committees and cells for different institutional objectives. These bodies including Dean and Head of Department and allstakeholders like students, staff, OSA and PTA to ensurediverse input and collaborative decision -making in executing developmental and academic plans resulting in the overall good of the institution.

File Description	Documents
Paste link for additional information	https://rkmvshimla.highalteducation.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has adopted decentralization and participative management in the process of academic administration. The college

functions with the collaborative efforts of the Head of the Institution and all other stakeholders like students, Alumni, PTA, employees of the college etc. The smooth functioning of the college is ensured by the formation of various Committees. All administrative decisions are made by the Principal in consultation with the committees and the College Advisory. Various committees in college are IQAC, Anti-ragging committee, Women's cell, hostel and Canteen committee in collaboration with other committees ensure that the students should get most from the institution. The staff members actively participate in implementation of policies, procedures and frame work designed by the Management to maintain and achieve the quality standards. This organizational structures not only enhanceeffective governance but also cultivatea sense of community and shared responsibility within the institution.

File Description	Documents
Paste link for additional information	https://rkmvshimla.highalteducation.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has deployed perspective plans, which is well documented. The plan includes a new Arts Block, parking facilities, new solar panels, basket ball court and a new seminar Hall. The strategic plan.0f the institution is framed and managedby the Principal in consultation with various bodies – IQAC, staff council, College Advisory committee. The strategic plan is developed by the institution after taking into consideration the suggestions and feedback given by various state holders like students, staff, parents and HoD's through different Institutional committees.

The IQAC constantly works for quality improvement by proposing and informing the latest development in the fields of academics. The college administration along with the IQAC and various academic and administrativecommittees assesses the implementation of the strategic plans periodically.

Expenditures are incurred as per the financial rules and regulation of the H.P government, with oversight by the Bursar and

the Principal.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://rkmvshimla.highalteducation.in/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective and efficient functioning of our college is evident in our well- structured policies, administrative setup and adherence to service rules and procedures. The institute has successfully implemented e-governance in various areas of operation – planning and development, Administration, Finance and Accounts, student's admission and support, Examination, NSP etc. All expenses are managed in accordance with the financial rules and regulations set by H.P. Government, ensuring transparency and accountability. These expenses are overseen by the Bursar before final account settlement by the Principal. Our institution includes bodies dedicated to various functions such as Academic, Financial Planning , Infrastructural Development , academic Administration , Self-Financing Programs Management , student affairs , Students and employee welfare , Sports and co-curricular activities.

The working of all the bodies of the institution is continually monitored and change needed, if any, is immediately implemented. All the bodies are governed by the rules framed for their smooth functioning.

The appointment in our institution is conductedby the state Public Service Commission as per UGC rules, with other recruitments following government –stipulated rules.

File Description	Documents
Paste link for additional information	https://rkmvshimla.edu.in/facilities/committees/
Link to Organogram of the Institution webpage	https://rkmvshimla.edu.in/about/organisation/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff.

Our staff benefits from ample leave Provisions, including maternity and paternity leave, casual and earned leaves, and extensive summer and winter vacations. Social security measures include pensions, gratuity, medical reimbursements and group insurance. The institution also ensures equal opportunities and a supportive work environment through the staff council, women cell, Prevention of Sexual Harassment Committee and other welfare cells.

College also offers paid study leave for up to two years, along with special fourteen days leave for attending various Professional Development Programs like RC, OP, and

F.D.P's.Additionally , staff can avail internal funding for participating in seminars and conferences , further promoting their professional growth and timely career advancement.

Day care facility is also provided to the employees of the institution. Facility of canteen, dispensary, and a comfortable staff room ensures that the staff is able to give its best to the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff.

Our staff benefits from ample leave Provisions, including

maternity and paternity leave, casual and earned leaves, and extensive summer and winter vacations. Social security measures include pensions, gratuity, medical reimbursements and group insurance. The institution also ensures equal opportunities and a supportive work environment through the staff council, women cell, Prevention of Sexual Harassment Committee and other welfare cells.

College also offer paid study leave for up to two years, along with special fourteen days leave for attending various Professional Development Programs like RC, OP, and F.D.P's.Additionally , staff can avail internal funding for participating in seminars and conferences , further promoting their professional growth and timely career advancement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As per the guidelines of the H.P. Finance Department, an internal audit of various college funds is conducted through the local Audit Department, Govt. Of H.P at regular interval. The external audit is conducted through the Accountant General, HP, Shimla-3.The last external audit was conducted in April 2020 and no major objections were raised. The last Audit of self- financing department is carried out through a registered CA in April, 2020. PTA audit is done every year by the college P.T.A secretary. The salaries and payments are made through the government treasury (HIMKOSH) after passing of the bills by the Principal and the treasury officer. The tuition fees collected are deposited in the government accounts through challans , ensuring transparent and traceable financial transactions. For funds received under RUSA grants, the college's RUSA committee issues utilization certificates. Periodic RUSA audits are conducted by officials from the Department of Higher Education.

File Description	Documents
Paste link for additional information	https://rkmvshimla.highalteducation.in/
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

27352

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution employs strategic measures for the mobilization and optimal utilization of resources, ensuring financial stability and sustainability. As a state government college, we primarily rely on the annual budget allocated by the state's Department of higher Education. This budget is used in salaries, maintenance and other college expanses. We generate revenue through self-financing courses such as BCA, PGDCA, B.Sc. (Hon's) in Micro-Biology and Bio- Technology and B.Voc.These programs not only contribute financially but also enhance our educational offerings. We further augment our resources through the Parent Teacher Association and the Amalgamated Fund. Fines collected are earmarked in a separate fund, used for various student welfare and development activities. Significant Improvements were observed in the students attending remedial classes. Responding to students demands, we activated the Placement Cell to guide students towards unconventional career paths.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the academic year 2022-23, our college, through the Internal Quality Assurance Cell, conducted a thorough review of its teaching -learning processes and learning outcomes. Recognizing the potential of a digital platform, we strengthened ICT in teaching -learning. We actively collected feedback from students, teachers and stakeholders to gauge the effectiveness of our teaching methodology and identify areas of improvement. Utilizing results from Mid Term Exam and IA, we conducted remedial classes. Responding to students demands, we activated the Placement Cell to guide students towards unconventional career path. The introduction of B.Voc course has invited students to enroll themselves for skill-oriented courses and to be market-ready. Efforts have been made to integrate technology in teaching-learning process by connecting students through what Sapp group, creating digital content, presentation and strengthening the feedback system.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

By discussing and evaluating the information provided by the HODs, various cells, Library, Hostels and individuals of the institution, it figures out the scope for improvement and advancement in each activity and further tries to include theses advancement in the upcoming session. Focusing on the holistic development of students, college also organizes co-curricular and extracurricular activities and regular reports about the

development in the process of both academic and extracurricular are uploaded on the college website.

A noteworthy achievement was hosting an inter-college sports event under Himachal Pradesh University, highlighting our commitment to holistic education. College also conducted one Day training –Cum-Workshop on Quality Teaching & Research, and encouraged new teachers to participate in induction and orientation programs. We also focused on popularizing add-on-courses to broaden student skill sets. This comprehensive approach led to significant improvement in student performance, especially for those attending remedial classes and equipped students for unconventional career paths.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<u>https://rkmvshimla.edu.in/images/uploads/AR%20Final.pdf</u>
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college ensures equity by providing equal opportunities, means, and facilities to its girls, coming from diverse backgrounds. Gender equity is not just a matter of social justice, but also a tool for achieving Sustainable Developmental Goals by harnessing the power and energy of women to create a more inclusive, prosperous and sustainable world for present and future generation.

- Different departments/ clubs organize Women's Day with a common objective of sensitizing women not only towards themselves but also towards other human beings including transgender and homosexuals.
- Awareness programmes on Rights and Privileges, Beti Bachao Beti Padhao, Cervical cancer, helpline numbers and apps, breast feeding, female foeticide, domestic violence, sexual abuse and
- Workshops on self-defense, right nutrition, women safety and security, gender awareness, health and hygiene, Personality Development and Soft Skills are regularly organized.
- CCTV cameras at strategic locations, display of all relevant mobile numbers, security guards ensure the Safety and Security of girls.
- The college facilitates the counseling of students regarding academic, personal and also career related issues.
- The College maintains a Girls' Common Room, a safe place for the girl students to assemble and interact with each other.
- Women cell and Internal Complaints Committee is always on its toes.

File Description	Documents
Annual gender sensitization action plan	https://rkmvshimla.edu.in/about/gendersens /
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rkmvshimla.edu.in/#

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In order to reduce waste, waste management practices like collection, transportation, treatment and disposal of waste are adopted. The college campus has green dustbins for biodegradable, yellow for non-biodegradable and blue for e-waste. The college generates approximately 10 kg of solid waste every day.

Municipal Corporation collects degradable and non-degradable waste every day under door-to-door garbage collection scheme.Biodegradable waste is dumped in Compost pits dug in the college and hostel and manure produced is used for gardening.

The college and hostel washrooms have incinerators to destroy sanitary pads.

Liquid waste is generated mainly in the departments of Chemistry, Botany, Zoology and Nutrition and Health. The used chemicals are flushed down the drain which is connected to the water treatment

plant and is treated by Irrigation and Public Health department.

Hardly any e-waste is generated in the college, if required in future; it will be disposed of in accordance with the norms of the Government. In physics department a small amount of electronic waste is generated which is disposed of through open auction.

An initiative of the college, Plastic Bottles Collection, helps in reducing environmental footprints as the bottles are collected and sent to a local recycling facility.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://docs.google.com/document/d/183hWCK vFZOwGZMerTWH5GIqAFnYU6j8G/edit?usp=sharin g&ouid=11132579215732413798&rtpof=true&sd =true
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways	B. Any 3 of the above

4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Diversity is an inclusive part of RKMV. Faculty, non-teaching staff and students are from various religious, ethnic groups, urban and rural backgrounds and different strata of society. The admission in RKMV is without any discrimination. Various workshops and seminars are conducted on contemporary issues, highlighting an amalgamation of diversity through inclusiveness.
- Hostel facility(Tribal and Sainik Hostel) with a capacity to accommodate around 200 students from the different regions is provided to the girls.
- Cultural events are organized in the college which represent varied cultures, languages and dialects of India. Students from neighboring states such as Punjab, Haryana, Uttrakhand, Nepalget an opportunity to share their respective cultures and traditions.
- Various national and religious days are observed in which students participate enthusiastically.
- Popular languages of the regionPahari, English, Hindi and Sanskrit language havespecial sections in the magazinewherein students and staff contribute by way of articles and poems. Girls actively participate in regional and folk dances.
- Himachal Pradesh University Youth Festival promotes spectrum of activities creating an inclusive environment for students. These cultural activities leadto a heightened sense of tolerance of societal issues, a harmonious environment and a sense of unity in diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The young girls from diverse socio-economic and cultural backgrounds are taught the value of self-acceptance, self-love by overcoming their weaknesses and recognizing their strengths. Apart from learning to treasure their unique identities, culture and freedom to practice their religion, they are also taught to respect other's culture and religion. Cultural harmony and co-existence is taught in addition to truthfulness, equity, human dignity, integrity which empowers them to become individuals of character.

Many activities are organized by Electoral Literacy Club to strengthen and enhance quality electoral participation, promote voter education, spread voter awareness and promote voter literacy. Road safety club of the college organize various activities to educate students with road safety.

For prohibiting any sort of discrimination various committees, such as anti-ragging, discipline, students' complaint and redressal committee, internal committee against sexual harassment at work place are in place in the institution. Programmes are organized in the college in which resource persons are invited to educate the students about their rights.

Students are provided values in their formative years with activities of Roti Bank, Cloth Bank, Cleanliness Drive, Environmental awareness' programs etc. NCC, NSS, Scouts and Guide organize activities that generate the sense of social responsibility among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and international days are celebrated with vigor and zeal inculcating moral and cultural values in the students helping them develop into responsible citizens who are motivated and driven towards shaping a better society. National Festivals helps in the development of patriotic spirit and a sense of reverence towards those who always stood up for the integrity and safety of our nation.

Himalaya Day, Ozone day, Wild life week and World Environment Day is celebrated in the college to promote environmental awareness

among the students. International Yoga Day, Breast feeding week and National Nutrition week, National Nutrition Month, International Youth Day were observed in the college. The beneficiaries of the programme were not only students of RKMV but also of nearby colleges.

Hindi Diwas, Mathematics Day, National Science Day,National Sports Day, Teacher's Day, International Day of aged people, World Mental Health Day, NCC day, Constitution Day and Human rights day, World Human Rights Day, International AIDS Day

Awareness about millets and their suitability for cultivation under tough conditions and their favorability for the environment with low water & input requirement was discussed apart from their health benefits.

Every year the institution celebrates festivals such as Holi, Navratri, Ramanavami, Diwali etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Keeping in view the Swachh Bharat Abhiyan, a country wide campaign, Tribal hostel itself takes the initiative of cleaning and sanitizating the hostel. It is done with an objective of infusing a sense of responsibility towards hygiene and cleanliness and takes an extra step by lending a helping hand towards a clean and green environment.

The practice of cleaning and maintaining the hostel will not only help them in leading a healthy life but will also make them a responsible citizen and at the same time will teach them the

dignity of labor also.The Garden and the Compost pit in the Hostel is also maintained by the students.

Roti Bank teaches girls that selfless social work and the virtues of caring, sharing and philanthropy are what true self-worth is about.

More than 5 years old "Roti Bank" is functional in our college to serve langar to patients and their attendants at cancer hospital, IGMC Shimla. 'Roti Bank' basically comprises of students. This activity is carried out on every Monday. In case of a holiday also the activity will goes uninterrupted as the volunteers from the hostels carry out this activity. This activity is kept on hold only during university vacations

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is taking concrete steps to sensitize students about the importance of waste segregation at the source. Through Plastic Bottles & milk bag Collection Drive we teach students about the importance of source segregation for effective recycling of plastic. All the bottles are sent to a local recycling facility, whereby they are processed further and will help in reducing environmental footprint. Compost pits have been dug and manure produced is used for gardening.

Various activities and programs are carried out with a prime objective of creating moral revolution in the intellect of students towards environmental issues and challenges. All these Eco-friendly initiative are undertaken keeping in view 3 R's of environment conservation – Reduce, Reuse and Recycle. As part of an endeavor to make the college campus a zero-plastic zone, the use of plastics has been significantly decreased. In order to reduce its carbon footprint and become more ecologically conscious, the college has installed solar lights and heaters to meet its energy requirements. Students' salient energy conservation behavior is "turning off lights "when not in use.

Cloth and book bank of the college is inculcating among students the value of reuse of resources in order to conserve environment.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Clubs, societies, NCC, NSS, Rangers and rovers etc. are well in place and are active throughout the year. We plan to make these societies more robust and will make an effort to reach out the society by involving and encouraging more girls to be a part of this endeavor. These groups or units will teach girl students about learn and earn concept, self-defense, cleanliness, self-hygiene, environmental awareness, sports and yoga.

Secondly we will try to keep them aware about the social issues, environment, health, career options etc. through motivational lectures, street plays, field visits etc.

Thirdly we will try to give a new shape to our 5 year old practice of Roti-making where earlier we used to bring chapatis from our homes resulting into pollution because of the packing materials like aluminum, tissue etc. Now this practice will be carried out from the college based on donations from students and staff and chapatis will be made in the department of Nutrition and Health Science.

Fourthly upholding our concept of plastic free campus we plan to work against plastic on a war footing. The drive would involve students, staff, and the area around the campus