



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	RAJKIYA KANYA MAHAVIDYALAYA, LAKKAR BAZAR, SHIMLA, HIMACHAL PRADESH
Name of the head of the Institution	Mrs. Meera Walia
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01772807959
Mobile no.	9816000023
Registered Email	shimlarkmv@gmail.com
Alternate Email	rkmviqac@gmail.com
Address	Rajkiya Kanya Mahavidyalaya Longwood Shimla
City/Town	Shimla
State/UT	Himachal pradesh
Pincode	171001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Rajesh Dhorta
Phone no/Alternate Phone no.	01772807959
Mobile no.	9816057188
Registered Email	professor.dhorta@gmail.com
Alternate Email	rkmviqac@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://rkmvshimla.edu.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://rkmvshimla.edu.in/about/calenda r/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B++	80.55	2003	16-Sep-2003	16-Sep-2008

6. Date of Establishment of IQAC	15-Jul-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
LED light in College Library	28-Oct-2015 1	3798

Micro-Biology Lab Established	04-Feb-2015 1	45
Eye testing of blind students	08-Aug-2015 1	7
Health Awareness Camp	29-Jul-2015 1	225
Distribution of Smart-Cane to Blind Students	22-Jul-2015 1	7
Skill Enhancement in Banking and Finance	23-Jul-2015 1	278
Orientation of Boarders	08-Jul-2015 2	150
Counselling of Freshers	29-Jun-2015 7	900
One Day National Conference	27-May-2015 1	52
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- IQAC chalked out a plan to facilitate the teachers to participate in faculty development programmes and other research initiatives by preparing a chart of need

based programmes by the faculty members. • The format of student feedback form was developed. Feedback was collected, analysed and findings were informed to the teacher concerned. • Community extension programmes were initiated from the present session. • The AISHE and AQAR reports for the session 2015 - 16 were prepared.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Facilitate teachers to participate in FDPs and other research activities.	Fifty five teachers participated in faculty development programmes and three professional development programmes were organised by the institution
To develop feedback form	Feedback was collected from students and analysed. Teachers were apprised by the outcome of the feedback
Community Extension Programmes to start	Chapati Bank in collaboration with Almighty Blessings Organisation helped the cancer patients and their attendents with free langar and chapatis.
To start Remedial Classes for low achievers	Low achievers were encouraged to attend and classes were started in the college.
To prepare and submit AISHE and AQAR	The data/information was collected from the teachers and students to prepare the reports
To develop a platform where teachers can interact, disseminate content/share experiences with students from academic and non-academic fields.	LED was installed in the college library

[View File](#)

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission	25-Feb-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1) Academic Module 1.1 Student Section: this module have academic year wise class list and student profile 1.2 sharing of experience though recorded or live programmes though LED 2) Human Resource Module: 2.1 Profile of teaching and nonteaching staff 2.2 Accounts section having payroll module having features of salary slips, LPC, salary vouchers etc. 2.3 Fee Module: Different ledgers of fee such as AF, University Funds etc are maintained though this module 3) Library Module: Subscription of NList Journals, INFLIBNET etc 4) Examination Module: Filling of examination forms, Declaration of results, result cards, CCA etc were done through this module</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All degree programmes offered by the college are affiliated to Himachal Pradesh University, Shimla. The curriculum followed by the college is also prescribed by the Himachal Pradesh University, Shimla. Faculty members of our college are also member of board of studies and board of social sciences and board of sciences. With regards to curriculum delivery, the college has well established and time tested mechanism in which all departments of the college participate in departmental meetings regarding distribution of courses among faculty members and also make timeline and planning for the effective implementation of all aspects of curriculum. The academic calendar prepared before the commencement of the academic session and local conditions are also taken into account by each department and is also taken care of during the departmental meetings for effective curriculum delivery. All departments of the college are required to maintain the register of minutes of meetings held at the department along with feedback that is taken by the Principal of the college regarding progress in curriculum implementation. All teachers are inspired to prepare teaching plans and are promoted to adopt innovative practices in curriculum delivery. Teachers are required to adhere to the curricular requirements, class tests and internal assessments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Journalism	7
BA	Geography	22
BSc	Biotechnology & Microbiology	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Student feedback in respect of various aspects of college such as academics, infrastructure, administrative staff, facilities etc was taken from the student with feedback form developed by IQAC. The feedback system is managed by the IQAC of the institution. The system is being monitored by the IQAC on regular basis. The analysis of the feedback form is discussed in detail with the Principal and the Head of the respective department. The shortcomings

highlighted in the student feedback are used as a key indicator of the institutional efficiency and proper measures and suggestions were conveyed to the concerned department.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computers	60	45	45
BSc	Biotechnology	25	7	7
BSc	Microbiology	25	6	6
BSc	Life Science / Physical Sciences	Nil	490	490
BCom	Finance, Marketing, Human Resource Management	Nil	125	125
BA	Research Methodology, Field Survey/Projects	Nil	634	634
PGDCA	Computers	20	10	10

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	3798	Nil	72	Nil	72

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
72	31	6	11	11	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Student Mentoring System is adopted in the Institution. • The purpose is to bridge the gap between the Teachers and Students. • It creates a better environment in the college, where students can approach teachers

for both educational and personal guidance. • It is held twice in a month (15 days once) and report is submitted through class teacher of each semester to mentor coordinator. • Motivate students to attend holistic activities like placement, internship and technical symposium in inter-intra College in Himachal Pradesh. • Providing guidance/suggestions for the slow learners.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1423	72	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
66	59	7	Nil	32

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Ms. Meera Walia	Principal	Best Educationist Administrator for 2015
2015	Mr. Rajesh Dhorta	Associate Professor	Best Teacher (2015)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	Semester	28/05/2016	16/07/2016
BCom	BCom	Semester	28/05/2016	16/07/2016
BA	BA	Semester	28/05/2016	16/07/2016
BCA	BCA	Semester	28/05/2016	16/07/2016
PGDCA	PGDCA	Semester	28/05/2016	16/07/2016

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has adopted the Continuous Comprehensive Assessment (CCA) system introduced by Himachal Pradesh University in letter and spirit taking some measures at institutional level to make it more objective. The two minor tests, tutorials, class tests, assignments, quiz, presentations, lab work seminars and attendance which are evenly distributed throughout the semester are in place . The minor tests are conducted by the examination committee at college level which works under the guidance of Controller of Examination throughout the year and the Internal Assessment is prepared by the concerned department under the supervision of head of the department. The whole process

of minor/internal examination including date -sheet, printing of question paper, maintaining attendance of appeared students, distribution and collection of answer- sheets is managed by the examination committee. After evaluation of answer scripts examination committee ensures that in each department feedback on the basis of performance in the examination is discussed at length with the students. At the end of each semester the teachers are directed to display the internal assessment obtained under various components. The main reforms initiated by the examination committee are the timely declaration of the time schedule of the tests in the beginning of the year, timely compilation of the results and addressing all the queries and the grievances of the students. Head of each department ensures the eligibility of each student and list of ineligible students is displayed and uploaded on website. The list of ineligible students is handed over to controller of examination and same is verified by him/her before final verification by the Head of the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since our institution is affiliated to the HP University Shimla the examinations are conducted according to the schedule given by the University. Himachal Pradesh University prepares academic calendar annually and circulate to all the affiliated colleges. In this wider framework , the college prepares its own academic calendar detailing all important events including start of semester, end of semester, submission deadlines, as well as co-curricular and extracurricular activities. The teachers prepare semester plans for each course based on this academic calendar which details the dates for CCA. The Mode of conducting Minor Tests I II (15 Marks each) is fixed. The Minor Test I is scheduled after completing 48 teaching days(8weeks) and Minor Test II after 90 days of teaching (15 weeks). In the event that any test or deadline is to be rescheduled due to unavoidable circumstances, students are given adequate advance notice regarding the same. The internal assessment is completely objective and transparent. The students know their marks obtained in Internal Assessment before it is sent to the university and can question and challenge the teachers/ academic coordinator if they find any discrepancy. These concerns of the students are always addressed and only when the student is satisfied with their score then teacher finalize the same. The College submits all internal assessments to the university in time in the prescribed format.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://rkmyshimla.edu.in/programme-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A.	BA	Nil	523	516	98.67
B.Com.	BCom	Nil	118	118	100.00
B.Sc.	BSc	Nil	259	257	99.23
B.C.A.	BCA	Nil	38	38	100.00
B.Sc.	BSc	Microbiology	10	10	100.00

B.Sc.	BSc	Biotechnol ogy	9	9	100.00
P.G.D.C.A.	PGDCA	Nill	10	10	100.00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://rkmvshimla.edu.in/images/uploads/Student%20Feedback%20Analysis.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	9	Nill

International	Botany	7	3.84
International	Health Nutrition	2	Null
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	5
Commerce	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	39	Null	3
Presented papers	10	31	Null	Null
Resource persons	Null	2	Null	Null
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
'Manthan' Environment Awareness Programme for Schools, Auckland Boys School, Shimla-1	Rotaract Club RKMV / Rotary Club Shimla	1	36

Tree Plantation, Glen, Shimla -5	Rotaract Club RKMV / Rotary Club Shimla	1	37
Establishment of Roti bank for Cancer Hospital	YRC/Staff/Cancer Hospital, Shimla_1	36	543
Visit to IGMC Hospital distribution of food clothes.	YRC / Indira Gandhi Medical College, Shimla-1	1	58
Republic Day parade Prime Minister's Rally, New Delhi	1 HP Girls Bn NCC	1	2
World Yoga Day, Bishop Cotton School Shimla-9	H P Government/ 1 HP Girls Bn NCC	1	180
T S C (Shooting) Camp	1 HP Girls Bn NCC/ J N V, BainaDevi, Kunihaar, Solan H. P.	1	3
Disaster Management Training, M C Office	NCC /Shimla District Disaster Management Authority, Municipal Corporation, Shimla	1	25
Independence Day Parade on The Mall Shimla -1	NCC /District Administration, Shimla	1	20
Kargil Martyrs Day	NSS unit RKMV Shimla	2	342
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Setting up of Roti Bank to Almighty Blessings (NGO) on 19-5-2016	Letter of Appreciation	Almighty Blessings Regd.No.3 24/14Dt.15-11-2014 Sood Niketan Swastik Marg Lower Longwood, Shimla-1	Nil
Distribution of Food to Patients at Cancer Hospital IGMC Shimla by Rotaract Club RKMV Dec.2015	Letter of appreciation	Almighty Blessings Regd.No.3 24/14Dt.15-11-2014 Sood Niketan Swastik Marg Lower Longwood, Shimla-1	Nil
Distinguished	Certificate of	Indian Red Cross	Nil

service for the cause of Red cross	Honour (Incharge Red Cross)	Society	
Best Club in District	Award	Rotary International Club	Nil
Best Club President	Award	Rotary International Club	Nil
Best District Representative	Award	Rotary International Club	Nil
Best Scheme - Manthan Best Youth Host in Asia	Award	Rotary International Club	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Sensitization	Women Cell /YWCA Peoples Campaign Organization	"Domestic Violence Enough -No more" Poster making slogan writing Competition Workshop	3	57
Eye check -up	Wardens/Dr Ravinder Shashni Umang Foundation	Eye check -up in Tribble Girls Hostel	2	60
Special scheme for visually challenged students	College administration/Umang Foundation	Distribution of Smart canes to differently abled students	2	22
Health Awareness Nutrition Education	Home Sc.Dept/Dr Anmol Gupta team Indira Gandhi Medical College Hospital, Shimla-1	Breastfeeding awareness Programme	2	196
Training class on Fruit Vegetable Preservation and Nutrition Education	Home Sc.Dept./Community Food Nutrition Extension Unit, Ministry of Women Child Development Govt of India	Training class on Fruit Vegetable Preservation and Nutrition Education	2	60
Women Sensitization	Women Cell RKMV	Women's Day Celebration	3	223

Environmental Awareness	Vasudha Eco Club RKMV	Environmental Awareness Campaign on Campus	1	80
Swacch Bharat	N S Sunit Cleanliness drive in College and surrounding areas	Clean and Green Shimla Drive	2	107
Swacch Bharat	N S S/NCC/YRC /Rotaract Cleanliness drive in College and surrounding areas	Cleanliness drive on Gandhi Jayanti	5	986
Swacch Bharat	N S S unit Cleanliness drive in College and surrounding areas	Cleanliness Drive	2	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Resource Person	Dr.Vandana Sharma	Nil	2
Resource Person	Dr.Vandana Sharma	Nil	2
Independence Day Parade The Mall Shimla	Dr. Laxmi	District administration Shimla	1
Shooting Camp	TWENTY	TSC (Shooting) Camp ,JNV,Baina Devi, Kunihaar,Solan H.P. army	1
'Manthan' Environment Awareness Programme for Auckland School	Nil	Rotary Club shimla	Nil

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

Training	TrainiCentral Soil and Water Conservation Research Centre and Training Institute, 27 A Chandigarhng	Central Soil and Water Conservation Research Centre and Training Institute, 27 A Chandigarh	15/05/2015	15/06/2015	2
Internship	Internship	Panorma	01/01/2016	29/02/2016	2
Internship	Internship	Daily Post News Paper	01/01/2016	29/02/2016	5
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Nill
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11723	809970	1207	481038	12930	1291008
Reference Books	10599	959443	121	70000	10720	1029443
e-Books	135000	5000	135000	5725	270000	10725

e- Journals	6000	5000	6000	5725	12000	10725
Library Automation	22322	Nil	1285	Nil	23607	Nil
Weeding (hard & soft)	11039	40547	660	41412	11699	81959
Journals	8	7817	8	7817	16	15634
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	135	2	1	3	2	2	0	2	0
Added	19	0	1	0	0	4	9	2	6
Total	154	2	2	3	2	6	9	4	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2500000	1898674	2500000	1409953

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

: Being the administrative head, the college Principal plans and frames the guidelines to ensure smooth functioning of the college through the internal mechanism. The maintenance of academic and support facilities is achieved

through the constitution of important committees like hostel committee, canteen committee and building maintenance committee, etc. These committees are constituted at the beginning of every academic year by the college Principal. The college generates its own funds by charging students under various heads like, building fund, amalgamated fund, cultural fund, rovers and rangers fund, NCC fund and the PTA fund. The expenditure on general maintenance activities like repairing of furniture in the classrooms and laboratories, general repairing of buildings, etc., is incurred from the building fund and amalgamated fund under the stipulated norms and guidelines set up by the Government to utilize these funds for such activities. Regular maintenance and upkeep of the laboratories is ensured by the laboratory staff and in-charges under the supervision of HODs of concerned departments. Adequacy of laboratory instruments/materials is ensured through regular purchase and maintenance of record in the stock registers. Scheduled checking and refilling of fire extinguishers is achieved to ensure safety of the students and staff in case of emergency. The HODs can directly submit the requirements to the college Principle for smooth functioning of various academic activities in their respective departments. Regular cleanliness of the classrooms and laboratories is maintained by the sweepers whose duties and work quality is monitored by the college superintendent. Upkeep of necessary facilities and cleanliness in the hostels is monitored by the Hostel monitoring committee. Various facilities in the canteen and hostel mess is monitored through the canteen/hostel mess committee constituted in the beginning of every academic session. To promote academic excellence and competence, the addition of new books relevant to the changing curriculum and competitiveness is made regularly with prior feedback and recommendation from the faculty.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Kalpna Chawla Scholarship, Postmatric SC,ST,OBC IRDP, Maharishi Balmiki, Dr. Ambedkar (PMS) IRDP etc.	253	2442989
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Awareness programme about Swine Flu	23/02/2015	100	NSS

One Day Disaster management Workshop	07/04/2015	300	MC AND DDMB
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Bank P.O.	150	150	Nil	Nil
2015	Bank Clerks	300	300	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Declamation Contest (Transparency in Governance) Sponsored by	College level	25

SJVN		
Teacher's Day Celebration 5th Sept., 2015	College level	185
Volley Ball Championship for teachers	Teachers on evaluation Duty	52
Boxing Championship (Men - Women) 15th-19th Oct., 2015	Inter College (State level)	580
Farewell (Ruk Jana Nahin Tu Kanhin Haar Ke) 12-04-2016	College	650
FETE 29th Oct 2015	College	400
Chambyali Dance in Raj Bhawan	College	30
Fresher Day by Tribal Sainik Hostel (Jannet Ki Sair) 28-08-15	RKMV Hostels	230
Fresher's Day (22-08-2015)	College	400
Annual Prize Distribution function 19-08-2016	College	860
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	First in Clay Modeling	Nill	Nill	1	Nill	Ms. Dimpy Verma
2015	Third in Rangoli	Nill	Nill	1	Nill	Ms. Neha
2015	Second in Classical Dance	Nill	Nill	1	Nill	Ms. Suman Rangta
2015	Second in One Act Play	Nill	Nill	1	Nill	Ms. Suman Rangta
2015	Best Actor (Male) Award	Nill	Nill	1	Nill	Ms. Vaishali Sharma
2015	Bronze Medal	National	Nill	1	Nill	Pema Negi
2015	Bronze	National	Nill	1	Nill	Pema

	Medal					Negi
2015	1st Prize in Kho Kho	Nill	Nill	1	Nill	Pooja Thakur, Priya, Neelam, Vandana, Pooja, Sapna, Monika, Kaushalya, Mamta, Jyoti, Ratna, Nisha, Poonam
2015	2nd Prize in Table Tennis	Nill	Nill	1	Nill	Shalini, Jyoti, Kalpna
2015	Trophy in Boxing	Nill	Nill	1	Nill	Meenu, Shivani, Pooja, Rakhi, Pema Negi, Manisha, Shashi Kala Negi

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

After the commencement of every academic year the student Central Association (C.S.C.A) the College is formed every year as rule and regulations notified by the Himachla Pradesh University. It has nominated office bearers comprising of president Vice president, General Secretary, Joint Secretary and class representatives. The students for the C.S.C.A are selected / Nominated on the basis of their merit from all streams and all classes and due representation is also given sports, cultural and other societies as well. The C.S.C.A is guided by the DSW committee and the principal. The C.S.C.A looks after the extracurricular activities, cleanliness of the institution, and sensible demands of the students. So, the members of the student council actively participate in academic, administrative and developmental activities of the college. The teachers from the staff act as guides and mentors of the association. We in RKMV have various societies which provide a platform for the students to participate with in the college as well as outside the college events under the S.C.A and D.S.W committee. Various academic and administrative committees • Canteen Committee • Hostel Committee • Fresher's Committee • Youth Festival Committee • Scholarship Committee • Carrier Counseling Placement Committee • Educational tour/excursions/Picnic Committee • First aid Committee • Sports Committee • Cultural committee • Discipline committee • N.S.S, N.C.C, The Bharat Scouts and guides, Youth Red Cross, Rotract and Red Ribbon Club. We have an activity calendar for various student events during the session. These events are led by the students and supervised by the staff members. The aim of these events is to inculcate the discipline in the students and to build their confidence and develop their personalities. Various student activities held every year are: Fresher's party, farewell party, oath taking ceremony, P.T.A

meeting, Annual Athletic meet, Educational Tours, Annual Prize distribution function, cultural and sports events. RKMV also publishes its Annual Magazine 'PADAM' with help of editorial team comprising of faculty members and the students. College Magazine provides a platform to the students to express their flair for writing and creativity through articles, poetry, photographs etc. Major distinctions of the students in cultural and sports activities are highlighted in the Magazine.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumnae Association –old RKMVian's association came into existence in 2007 and has been registered as a society. The first Alumni function was held on 17th Oct, 2007 to make the 30 years of existence of the college. The day is also known as founder's day and the Dr. Sadhna Chaudhry was elected as first President and at present Mrs. Meera Singh is the President of the association. The Alumni of RKMV have excelled in various fields and created a special niche for themselves and brought laurels for their alma mater. It has, as its members, many distinguished alumnae occupying important positions across the country. The members of the association belong to different section of society like administration, politics, business, agriculture and law, etc. and contributing to society as well as supporting the welfare of college. The students who have completed UG from the college are eligible to register as a member of the alumni association. The associations celebrates women day, organizes FETE and cleanliness drive and help needy students in their studies.

5.4.2 – No. of enrolled Alumni:

314

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute has delegated authority by providing functional autonomy to the various functionaries with an aim to promote decentralized governance system by establishing various committees. The other objective is to promote a culture of participative management. The faculty members can express their views and suggestions to improve excellence in the College. 1. Principal level: All the academic and operational decisions are delegated so as to fulfil the mission and vision of the Institute. Common working procedures are formulated by the Academic committee which are entrusted for implementation to the faculty members. 2. Faculty level: Faculty members are made members of various committees/ cells to conduct various activities/ programs and this gives them the opportunity to showcase their skills and abilities. By this they are encouraged to become leaders, being in-charge of various academic, co-curricular and extra-curricular activities. 3. Student level: Students are encouraged to play an active role as a coordinator of various co-curricular and extra-curricular activities. At the strategic level, the Principal, Faculty Members and Staff members define the policies and procedures, frame guidelines,

rules and regulations and implement the same to ensure smooth and systematic functioning of the College. At the functional level, the faculty members share their knowledge by discussing the latest changes during various faculty meetings and other informal platforms. At an operational level, the Principal interacts with various agencies i.e. HPU, Government, Directorate etc. The staff members actively participate to implement the policies, procedures, and framework designed by the Management to maintain and achieve the quality standards. Office staff executes the day today support services for students and faculty. One such Committee which demonstrates the decentralised participative governance is the Building Committee. The Building Committee of the College is headed by the Principal who monitors and oversees the various construction activities to be performed. The other members of the Committee are drawn from the faculty and staff members nominated by the Principal, who meet, discuss and brainstorm on various activities to be performed and plan for the implementation of the same.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows admission process strictly on the basis of merit in all the courses and hostels. The reservation policy of the state government is adhered to for the purpose of the admissions. the objectivity and transparency is maintained in the admission process.
Industry Interaction / Collaboration	Career, Guidance and Placement Cell of the college is tasked with initiatives to collaborate with various industry/agencies for interaction, guidance and placement.
Human Resource Management	The college has effective and efficient system of management for its human resources. The College administration identifies capabilities, interest and potentials of each teacher the work is assigned to her/him accordingly. To meet out the requirements of the college some employees are appointed from various funds like PTA, Hostel Fund and Miscellaneous. The teachers are rewarded for their performance in the annual prize distribution function.
Library, ICT and Physical Infrastructure / Instrumentation	In Library, ICT and Physical Infrastructure /Instrumentation 2 personal computers, printers, K-Yan, LCD and other equipments were added in the library to make student get access to e-journals and e-books along with other ICT resources. Login ID were

created for faculty members and students to access INFLIBNET. More than Rs.6 lakh were spent on the purchase of new books for library. Apart from this more than eighteen lakh were spent on academic support facilities such as purchase of lab items in physics department, LED for Dance Department, Equipment for commercial arts, fine arts, music, Sainik and Tribal Hostel, Home Science and Botany department.

Research and Development

The IQAC of the college take the initiative to conduct meetings for sensitizing and promoting research climate in the campus. The IQAC sensitized the faculty to obtain research grants for quality research grants from various funding agencies like UGC, ICSSR, ICPR, ICHR etc. Teachers are encouraged to fulfill the pre-requisite for the promotion of the scale, research component (category - III of Annual Confidential Report) as it has been made mandatory by the government of Himachal Pradesh. Incentives like duty leave of 7 days per academic session and Travelling Allowance is also given for the selected programmes.

Examination and Evaluation

The main reforms initiated by the examination committee are the timely declaration of the time schedule of the tests in the beginning of the year, timely compilation of the results and addressing all the queries and the grievances of the students. Head of each department ensures the eligibility of each student and list of ineligible students is displayed and uploaded on website. The list of ineligible students is handed over to controller of examination and same is verified by him/her before final verification by the Head of the institution.

Curriculum Development

All degree programmes offered by the college are affiliated to Himachal Pradesh University, Shimla. The curriculum followed by the college is also prescribed by the Himachal Pradesh University, Shimla. Faculty members of our college are also member of board of studies and board of social sciences and board of sciences.

Teaching and Learning

With regards to curriculum delivery, the college has well established and time tested mechanism in which all

departments of the college participate in departmental meetings regarding distribution of courses among faculty members and also make timeline and planning for the effective implementation of all aspects of curriculum. The academic calendar prepared before the commencement of the academic session and local conditions are also taken into account by each department and is also taken care of during the departmental meetings for effective curriculum delivery.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Employees- a) MANAV SAMPADA: The data and service books of all employees are managed through an integrated PMIS System functional in the name of MANAV SAMPADA. b) Official notices are displayed regularly in the college website. c) Purchase of all college related items is done via GeM portal.
Finance and Accounts	All salary transactions, medical reimbursement, T.A. bills, office expenses, arrear bills,GPFdepositions, withdrawals and challans are done online through the Treasury Software "HIMKOSH" of H.P. Government (https://himkosh.nic.in)
Student Admission and Support	For the benefit of the students, the admission facility - www.rkmvshimla.edu.in - Is availableonline.The admission fees, readmission fees, tuitionfees, fine etc. are deposited online. In addition, the prospectus is available online and the registration of students is also done digitally. To provide financial support to students various scholarship schemes are also available online.
Examination	H.P.University is having its own Web Portal named Himachal Pradesh University ShikshaParikshaeExamination Utility (https://exams.hpushimla.in).Online entry of internal assessment, practical marks, declaration of results is done through this portal. Examination forms are submitted digitally. Results are also available on this portal.
Planning and Development	The college has its own well functional website which is used by the authorities for implementation of academic activities and other

developmental plans for the benefit of students. The planning at government level is conveyed to all the colleges of the state through the website of DoHE, HP University and Govt. of Himachal Pradesh.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Make in India: Need, Opportunities and Challenges National Conference	Nil	27/06/2015	27/06/2015	197	24
2015	Seminar on Skill Enhancement in Banking and Finance	Seminar on Skill Enhancement in Banking and Finance	27/07/2015	Nil	49	37
2016	Fruit and vegetable preservation and nutrition education	Fruit and vegetable preservation and nutrition education	15/02/2016	19/02/2016	47	23
2016	Workshop on "Domestic Violence: Enough! No More"	Workshop on "Domestic Violence: Enough! No More"	30/03/2016	30/03/2016	41	22
2016	Workshop on Preparation	Workshop on Preparation	29/04/2016	29/04/2016	45	30

	tion for Banking Probationary Officers	tion for Banking Probationary Officers				
2016	Scientific and Terminology on Geography Definition al Directory	Nil	17/06/2016	21/06/2016	70	3
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	14/12/2015	19/12/2015	6
Refresher Course	1	02/03/2015	21/03/2015	21
Refresher Course	1	14/09/2015	03/10/2015	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical reimbursement, Duty leave to attend various academic programmes, LTC, GIS, Ex-gratia grant, Job on Compassionate grounds etc. etc.	Medical leave, Duty Leave, Compensatory leave, Medical reimbursement, LTC, GIS, Ex-gratia grant, Job on Compassionate grounds etc	Scholarship Schemes by stae and central government, free education, hostel facilities to tribal students or students from far flung areas, Book Bank facility, Concessional travelling, First aid facility in college and hostels.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The regular internal and external audits are conducted in the institution by the government agencies. the internal audit is done generally after the interval of three to five years by the local audit department of the state and external audit is done by Accountant General Audit office generally after the

interval of ten years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>The college has initiated the process of starting some Post Graduate course classes with the government of Himachal Pradesh as there is only one PG centre in Shimla to meet out the requirement of the students subjects like English, Hindi, Economics, Commerce, Political Science and History. The college will request the state government and the other agencies to start some vocational courses which the state and industries are in dire need like computer applications, Information Technology, E-Commerce, Travel and Tourism Management, Journalism etc. College has already established language lab (English). Some courses like communicative english and add on courses in english language will eb started shortly</p>

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	LED Light in College Library	28/10/2015	28/10/2015	Null	3798
2015	Microbiology	04/02/2015	04/02/2015	Null	45

	Lab Established				
2015	Eyte Testing of Blind Students	08/08/2015	08/08/2015	Nil	7
2015	Health Awareness Camps	29/07/2015	29/07/2015	Nil	225
2015	Distribution of Smart Canes to Blind Students	22/07/2015	22/07/2015	Nil	7
2015	Skill Enhancement in Banking and Finance	23/07/2015	23/07/2015	Nil	278
2015	Orientation of Boarders	08/07/2015	08/07/2015	Nil	150
2015	Counselling of Freshers	29/06/2015	29/06/2015	Nil	900
2015	One Day National Conference	27/05/2015	27/05/2015	Nil	221
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self defence program	03/08/2015	03/08/2015	321	Nil
Play on child sexual harassment	04/08/2015	04/08/2015	355	Nil
Disaster management lecture	04/08/2015	04/08/2015	146	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

As the temperature of this area is low at least for four months hot water supply is needed almost 24 hours, so maximum power is used to heat water and power bills were shooting upto two lakh per month in college hostels. College

has installed solar geysers in both the hostels to save energy and meet day to day requirement of hot water of hostel girls.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	18
Provision for lift	Yes	28
Braille Software/facilities	Yes	18
Ramp/Rails	Yes	28
Scribes for examination	Yes	20
Special skill development for differently abled students	Yes	18
Rest Rooms	Yes	40

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	07/08/2015	1	Roti Bank	Food In security of poor cancer Patients and Attendants	300
2015	1	1	06/07/2015	1	Tree Plantation	Environmental Degradation	120
2015	1	1	09/12/2015	1	Blood Donation Camp	Health	45
2015	1	1	29/12/2015	1	Fruit Cloth Distribution	Social	50
2015	1	1	Nil	300	Bank/ATM	Financial Inclusion	5000
2015	1	1	Nil	270	Photostate /photography available in campus	Academic	3000
2015	1	1	Nil	270	Canteen /HPMC	Refreshment	3200

					juice counter		
2015	1	1	Nill	270	Book seller/stat ionary shop	Academic	2500
2015	1	1	Nill	270	Pharmacy available	Health	60
2015	1	2	Nill	270	Advance studies/H .P Univer sity/stat e library situated in Shimla are providing best services	Academics	100
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Handbook and Prospectus	15/05/2015	The College Handbook and Prospectus is published every year which contains complete information regarding college rules, code of conduct to be followed by boarders and day scholars. it also provides complete information related to the program, courses and annual calendar etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Roti bank operated incollege	10/07/2015	27/11/2015	300
Van Mahotsav day	06/07/2015	06/07/2015	120
Hindi pakhwara	14/09/2015	28/09/2015	190
Kargil Divas	25/07/2015	25/07/2015	150
Blood donation camp	09/12/2015	09/12/2015	46
Distribution of fruits and clothes by youth red cross unit of the college in IGMC	29/12/2015	29/12/2015	50

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Solid waste management: In order to reduce waste in the college, waste management practices have been effectively adopted by the students and staff members. This includes the collection, transportation, treatment and disposal of waste along with regular monitoring and regulation of the waste management process. The college campus has three types of dustbins kept at various places. Green coloured dustbins are for biodegradable waste, yellow ones for non-biodegradable waste and blue ones for e-waste. The college generates approximately 10 kg of solid waste every day. The college has employed six sweepers who help in keeping the campus clean and in disposing of the garbage. A garbage collection vehicle from Municipal Corporation Shimla, collects two types of waste from the college every day i.e. degradable and non degradable. This is done under the door to door garbage collection scheme of the Corporation. Compost pits have been dug in the college and outside the hostel. Biodegradable waste is dumped in these pits and manure which is produced is used for gardening purposes. The scientific disposal of biodegradable waste helps in keeping the college clean. The college also has sanitary wending machines and insinator to destroy sanitary pads. These machines are installed in the college and hostel washrooms. 2) Liquid waste management: Liquid waste is created mainly by the departments of chemistry, botany, zoology and home science. The used chemicals are diluted and flushed down the drain which is connected to the main sewage pipe. The concerned departments take appropriate safety measures while disposing the liquid waste, as per regular procedure and guidelines. 3) Plastic Free Campus: RKMV maintains a plastic free campus since Himachal Pradesh State has been declared as a plastic free state by the government, the college also adheres this practice. girls are counseled from time to time not to use plastic bags in the college and are encouraged to use of cloth, jute, and paper bags. 4) Walking use of public transport and Pedestrian friendly roads: Shimla being a hill station, vehicles are not allowed to the most part of the town. Students have no option, but to walk to the college. Nearly 60 of the students who lives in the central area of the town, come to the college on foot. Walking is environment friendly and also gives an opportunity to the student for healthy physical exercise. the students who live in the surrounding are of Shimla reply on public transport. 5) Green Campus: The college administration takes keen interest in keeping the college green and beautiful. Student and staff collaborate in placing potted plants in hanging baskets. Tree plantation derive is being carried out by the NSS, NCC and Rover and Ranger unit of the college. Eco club of the college also participates in this activity.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

PRACTICE 1) ROTI BANK: Since 2015-16 the college has taken an initiative to start a Roti Bank in collaboration with NGO Almighty Blessings, which serves langar to patients and their attendants at Cancer Hospital IGMC Shimla. To inculcate human values among students the concept of contribution to society is encouraged at RKMV. Students here are taught that social work can be done with minimum or no expenditure at all. It is motivation that is required to contribute to society. In this college we have also established a Cloth Bank named "Mend a Heart" which is located at a central place where students and teachers can place their old usable clothes. When the box is full these clothes are distributed among the under privileged. The gratification expressed by the recipients is a motivator for this noble activity. The students also distribute these clothes through the Red Cross and Rotary Clubs, to the poorer patients and their attendants at the State Hospital (IGMC). These activities make the

students realize the hardships of the poor and less fortunate and infuses a sense of empathy for fellow humans. PRACTICE 2) HEALTH CHECK-UP CAMPS: The Institution organizes health awareness lectures and health check up camps from time to time. In 2015 awareness lectures regarding breast feeding and personal hygiene were conducted by team of doctors from department of community medicine, Indira Gandhi Medical College Shimla. General health check up was conducted and gynecological problems were also discussed. A team of doctors from Zonal Hospital conducted general health check up for the girls. Again in the same year a health awareness camp was conducted in collaboration with NGO "UMANG" for the visually impaired. In this camp about 300 girls participated. The following year a team of doctors from Indira Gandhi Medical College Shimla conducted a camp relating to gastroenterological problems. Health checkup of about 200 girls was done relating to digestive problems. Eye Check up camp was also conducted by a team of ophthalmologists. Eye sight was tested and the girls made aware of how to take care of their eyes. Advance eye checkup at Indira Gandhi Medical College Shimla was recommended for few girls. AIDS awareness lectures were also organized.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://rkmvshimla.edu.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

RKMV being the only girls Government College in the state of Himachal Pradesh which has been declared as a Centre for Potential of Excellence, shoulders the responsibility of providing inclusive education to girl students from all over the state. Along with the regular population of students, the college has a substantial number of girl students from far flung, inaccessible and snow bound tribal areas of the state such as Chamba, Pangi, Bharmour, Lahaul and Spiti and Kinnaur. The college has a tribal hostel which accommodates about 120 students. These girls are provided all amenities such as a well equipped library, a gymnasium, sports and other co-curricular activities. All these facilities help these girls to develop into well integrated personalities who are competent enough to face the challenges of life, both at a personal and a professional level. Keeping in mind the composition of the population of the state, the girls from tribal areas are given special attention which helps them to become productive citizens in the mainstream. The college is thus encouraging and nurturing a very inclusive environment which is enabling and empowering, at the same time. Sports is a sphere where the girls from tribal areas excel at various levels, i.e. intra and inter college and also at state and national level. The state has the proud distinction of having tribal girls rising up to various positions of eminence in government departments such as teaching, administration, police, health care, information technology and many more. RKMV tribal students are a part of this population which contributes to the development of our hill state. Upper reaches of Himachal are home to the tribal people and providing facilities and opportunities to the young students from these areas goes a long way in all round development of all ethnic constituents of the state. RKMV also has the unique distinction of running a Sainik Hostel exclusively for the wards of ex servicemen of the state as well as for meritorious students from all over the state Education at RKMV is inclusive in another way also. Visually impaired students are encouraged by the college and they complete their graduation while residing at the tribal hostel. They live in harmony with the other students in that hostel, which leads to the development of inter-dependence, empathy and a sense of responsibility. The college management, in collaboration with an NGO, provides all facilities to

these students, such as Braille script, walking sticks with sensors, scribes for examinations, etc. Despite their handicap, visually challenged students are encouraged at every step by their teachers and peers, which lead to their participation in various activities. These students excel in music and a couple of them pursued higher studies in the field of music. One of our visually impaired students qualified NET and performed abroad. She was also declared a 'Youth Icon' by the state government. This thrust in the area of inclusive education provides equal opportunity to all students to develop courageous, committed and integrated personalities.

Provide the weblink of the institution

<http://rkmvshimla.edu.in/>

8.Future Plans of Actions for Next Academic Year

1. The composition of IQAC of the college will be done strictly according to the latest guidelines of NAAC/UGC 2. The information/data related to AQAR and AISHE will be collected by the IQAC well in time and the same will be submitted in stipulated time period. 3. The feedback system will be strengthened by adding more stakeholders 4. IQAC will facilitate the faculty members for writing research proposals/ seminar proposals from the funding agencies like UGC, ICSSR, ICHS, ICPA, IIPA etc. 5. The college will volunteer to host at least one event of HP University Youth Festival during every academic year. 6. The initiative to make the college green and clean will be taken and college will take initiative to complete green audit. 7. In the next financial year special care will be taken to improve the infrastructure facilities in the hostel. 8. More ICT enabled classrooms will be added to the college and teachers will be encouraged to make use to these facilities in teaching and research activities. 9. Keeping in view the decision to adopt UGC (CBCS) by the Himachal Pradesh University, the teachers and students will be acquainted with the newly adopted system.