

EDN-A-Kha(06)-16/2022
Government of Himachal Pradesh
Department of Higher Education

From

The Secretary (Education) to the
Government of Himachal Pradesh.

To

The Director of Higher Education,
Himachal Pradesh, Shimla-171001.

Dated: Shimla-2, the

25th May, 2023

Subject:-

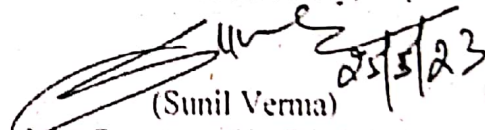
Regarding Vacation/ Admission/ Examination schedule in respect of
Govt. Degree Colleges/ Govt. Sanskrit College in the State for the
year 2023-24 approval thereof.

Sir,

I am directed to refer to your letter No. EDN-H(8)B(3)2011-
Admn./Vacation Sch. dated 18th May, 2023 on the subject cited above and to convey the
approval of the Government for Vacation/ Admission/ Examination schedule for the
academic session 2023-24 in respect of Govt./Private/GIA Degree Colleges/ Govt. Sanskrit
Colleges in the State as per Annexure-'A'.

You are therefore, requested to take further necessary action in the
matter accordingly, under intimation to this department.

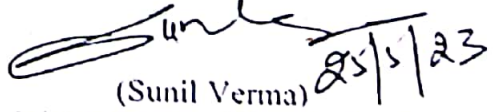
Yours faithfully,


(Sunil Verma)
Joint Secretary (Hr. Edu.) to the
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ANNEXURE - A

Admission/Vacation/ Examination schedule in respect of Govt./ Private/GIA Degree Colleges/ Govt. Sanskrit Colleges affiliated to HPU/ SPU for the year 2023-24 :

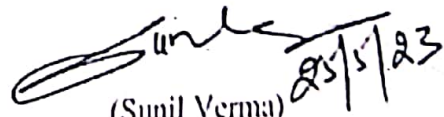
Sr. No.	Particulars	Period	Days	Remarks
Admission/Regular Study Schedule				
1.	Submission of admission forms for the session 2023-24	30.06.2023 to 08.07.2023	8 days	
	Display of 1 st Merit List	08.07.2023 at 5.00 PM		
	Fee to be deposited	10.07.2023 to 12.07.2023	03 days	
	Display of 2 nd Merit List	12.07.2023 at 5.00 PM		
	Fee to be deposited	13.07.2023 to 14.07.2023	02 days	
	Orientation of 1 st year Students	15.07.2023 to 17.07.2023	02 days	
	Regular teaching	18.07.2023 to 10.11.2023	116 days	
		16.11.2023 to 31.12.2023	46 days	
		06.02.2024 to 31.03.2024	55 days	
		Total Working Days	217 days	
Vacation Schedule				
2.	Summer Vacation	05.06.2023 to 29.06.2023	25 days	
	Diwali Break	11.11.2023 to 15.11.2023	5 days	
	Winter Vacations	01.01.2024 to 04.02.2024	35 days	
		Total vacation period	65 days	
Examination/Evaluation Schedule				
3	Examination	01.04.2024 to 23.05.2024	53 days	


(Sunil Verma) 25/5/23
Joint Secretary (Hr. Edu.) to the
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No. EDN-H (8)B(3)/2011-Admn/Vacation Sch.
Directorate of Higher Education,
Himachal Pradesh.
Email: dhe-sml-hp@gov.in college_branch@rediffmail.com
Phone No. 0177-2653120, 2653575, Ext. 221 Fax: 0177-2812882

Dated: Shimla - 171001, the 26 May, 2023

To

The Registrar,
1. Himachal Pradesh University,
Summerhill, Shimla-171005
2. Sardar Patel University,
Vivekanand Bhawan, Paddal, Mandi-175001.

Subject: - Submission of Vacation/Admission/Examination Schedule in respect of Degree College/Sanskrit Colleges in the State for the year 2023-24.

Sir,

This is in reference to Govt. letter No. EDN-A-Kha(06)-16/2023 dated 25.05.2023 (copy enclosed), vide which, the Govt. has conveyed its approval with regard to "Schedule of Admission, Teaching, Examination, Evaluation and Vacation" for the academic session 2023-24.

The same is being forwarded to your office for kind perusal and further necessary action at your end, please.

Yours faithfully




Addl. Director of Higher Education,
Himachal Pradesh, Shimla-171001

Endst. No. Even Dated Shimla the 26 May, 2023

Copy for information and necessary action to: -

1. The Secretary (Education) to the Govt. of HP, Shimla-171002..
2. The Technical Officer, IT Cell with the direction to upload the same on Departmental website of this office.
3. Guard File



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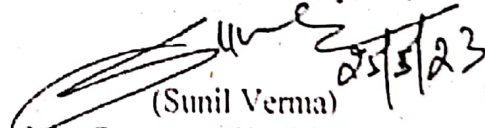
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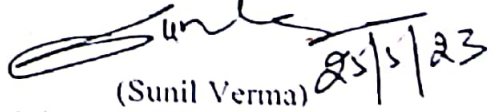
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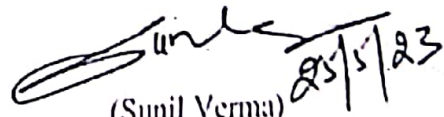
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**TENTATIVE ACTIVITY CALENDAR
SESSION 2023- 24**

Principal's Address	August 1, 2023
Formation of various Societies/ Clubs	Second week of August
Freshers' Party	Last week of August
PTA meeting	September 9, 2023
Old Student Association Meet	September last week
CSCA Election	Dates to be notified by HPU
NSS/NCC/Bharat Scouts & Guides Enrolment	Second Week of September
Oath Taking Ceremony	After CSCA formation
Meeting with parents of boarders	September second week
Last date for submitting articles for college magazine	Mid November
Old Student Association Function	October first week
Annual Athletic Meet	December first week
CSCA function	December second week
College excursion/Study tours	November/December 2023
Mid- Term Exams	December 2023
NSS Annual Special Camp	December last week
Educational Tours	January, 2024
Pratispardha (The Inter Faculty Competitions)	February, 2024
Farewell Party (Day Scholars and Boarders)	March, 2024
Annual Prize Distribution Function	March, 2024

8. Goldwin, Alderman and Sanyal, *Financial Accounting*, Cengage Learning.
9. Tulsian, P.C. *Financial Accounting*, Pearson Education.
10. *Compendium of Statements and Standards of Accounting*. The Institute of Chartered Accountants of India, New Delhi.

Note: Latest edition of the text books should be used.

ANNEXURE- I

CCA Scheme- Students enrolled for the Academic session 2018-19 onwards CCA will account 30% of total marks i.e. 100, which a student will get in a course. The breakup of 30% i.e. 30 marks is given

Minor test(Class test for 5 marks+ House test for 10 marks)	15 marks
Assignments/ seminars/ class test/ tutorials/ quiz	10 marks
Attendance	5 marks

Distribution of marks for CCA in Each course

Minor test(Class room test + House test) (5+10)	15 marks
Tutorial/ Home Assignment	10 marks
Attendance	5 marks

Total = 30 marks

It is approved that a student will have to pass both the components i.e. CCA and EYE (End Year Examination) separately (with at least 40% marks **EACH** in CCA, practical and EYE) to become eligible to be declared successful for the course.

Minor test(Class room test & House test)(Marks)	Class test/ tutorials/ assignment/ seminar presentation	Attendance	Total marks (CCA)
5+10=15	10	5	30

(A) Mode of conducting Minor Test (15 Marks) will be as under:-

Class room test after completion of the 40% of syllabus.

House Test will be conducted after the completion of 75% syllabus.

(B) Distribution of marks for evaluation of Tutorial/ Home Assignment etc.:-

5 marks are assigned for the quality of contents and structure of the assignment.

5 marks are assigned for the clarity of language of the spirit (Hindi/ English) and its presentation in the class room.

Total marks 5+5 =10 marks

(C) **Attendance** = 5 marks

Note: Paper setting Scheme for End Year Examination (50 marks)

Part	Section	No. Of Questions	Syllabus Coverage	Nature of Q & A	Question to be attempted	Marks	Max. Marks
A	1	8 (2 ques. from each unit)	Complete	Short answer type questions (not more than 5 lines)	5	2 each	10
B	-	2	Unit- I	Essay type	1	10	10
C	-	2	Unit- II	Essay type	1	10	10
D	-	2	Unit- III	Essay type	1	10	10
E	-	2	Unit- IV	Essay type	1	10	10
Sub Total							50
Practical Exam(Practical 10+ Viva 5 + Workbook 5)/ Live Projects (15 Workbook+ 5 Viva)							20
Total							70

**** Live Project refers to carry out the course related ongoing activities that will provide an exposure to the current business practices.**

Note: In numerical papers, there should be preferably 50 percent numerical questions in each unit.

Suggested Readings:

1. Kaul, V.K., *Business Organisation and Management*, Pearson Education, New Delhi
2. Chhabra, T.N., *Business Organisation and Management*, Sun India Publications, New Delhi,
3. Gupta CB, *Modern Business Organisation*, Mayur Paperbacks, New Delhi
4. Koontz and Weihrich, *Essentials of Management*, McGraw Hill Education.
5. Basu, C. R., *Business Organization and Management*, McGraw Hill Education.
6. Jim, Barry, John Chandler, Heather Clark; *Organisation and Management*, Cengage Learning.
7. B.P. Singh and A.K.Singh, *Essentials of Management*, Excel Books
8. Buskirk, R.H., et al; *Concepts of Business: An Introduction to Business System*, Dryden Press, New York.
9. Burton Gene and Manab Thakur; *Management Today: Principles and Practice*; Tata McGraw Hill, New Delhi.
10. Griffin, *Management Principles and Application*, Cengage Learning

(Note: Latest Editions of the above books may be used.)

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Attendance	5 marks

Distribution of marks for CCA in Each course

Minor test(Class room test + House test) (5+10)	15 marks
Tutorial/ Home Assignment	10 marks
Attendance	5 marks

Total = 30 marks

It is approved that a student will have to pass both the components i.e. CCA and EYE (End Year Examination) separately (with at least 40% marks **EACH** in CCA, practical and EYE) to become eligible to be declared successful for the course.

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Total marks 5+5 =10 marks

C) Attendance = 5 marks

Note: Paper setting Scheme for End Year Examination (70 marks)

Part	No. Of Questions	Syllabus Coverage	Nature of Q & A	Questions to be attempted	Marks	Max. Marks
A	2	Unit- I	Essay type	1	14	14
B	2	Unit- II	Essay type	1	14	14
c	2	Unit- III	Essay type	1	14	14
D	2	Unit- IV	Essay type	1	14	14
E	2	Unit-V	Essay type	1	14	14
Total						70